

## Introduction

The Miami Children's Hospital Clinical Portal will provide you access to any needed piece of information, in a dashboard-like convenience, accessible anywhere using a secure and single sign on application.



*Depending on your security access some of the modules may or may not be available.*

## First Time Setup

First time users will need to follow the steps below to setup their Citrix access.

1. Launch Internet Explorer



2. Navigate to <http://mdnet.mch.com> (Outside the hospital) or click the **Physician Portal icon** on the MCH intranet page (Inside the hospital)
3. If you are **outside** the hospital, sign into the Secure Remote Access screen. **Inside** the hospital click on the Physician Portal icon.

### Outside the Hospital

### Inside the Hospital

4. You will now be at the main Citrix page.



### Note for Internal Users:

If you are logged into the computer as a generic user you will receive an additional pop-up requesting your network information credentials. Please enter the username as **mchnet\username**.

- The first time accessing this site you will be asked to enter your network user id and password in order for the system to store them. This step will also need to be done when you change your password.

You have not yet stored your credentials. [Click here to store your credentials.](#)

**Provide Resources delivered by Citrix Account Information**

This page is not encrypted for secure communication. User names, passwords and any other information will be sent in clear text. For more information, please contact your administrator.  
Use this page to provide the information specified to access the enterprise application.

**Logon Information**  
Type the account information for the enterprise application.

User ID

Password

Sign in automatically.

OK Cancel



Enter your user ID as "mchnet\username"

- You will also be asked to verify your Citrix client. If you have never installed Citrix, please click "Deploy/Upgrade". If you have already installed the Citrix client choose "Select Automatically" from the drop down menu and click on **OK**.

The Client Detection and Download wizard has not been run. Although you can proceed without running the wizard, you may be unable to launch your applications. [Click here to start the client detection process.](#)

**Client Selection**

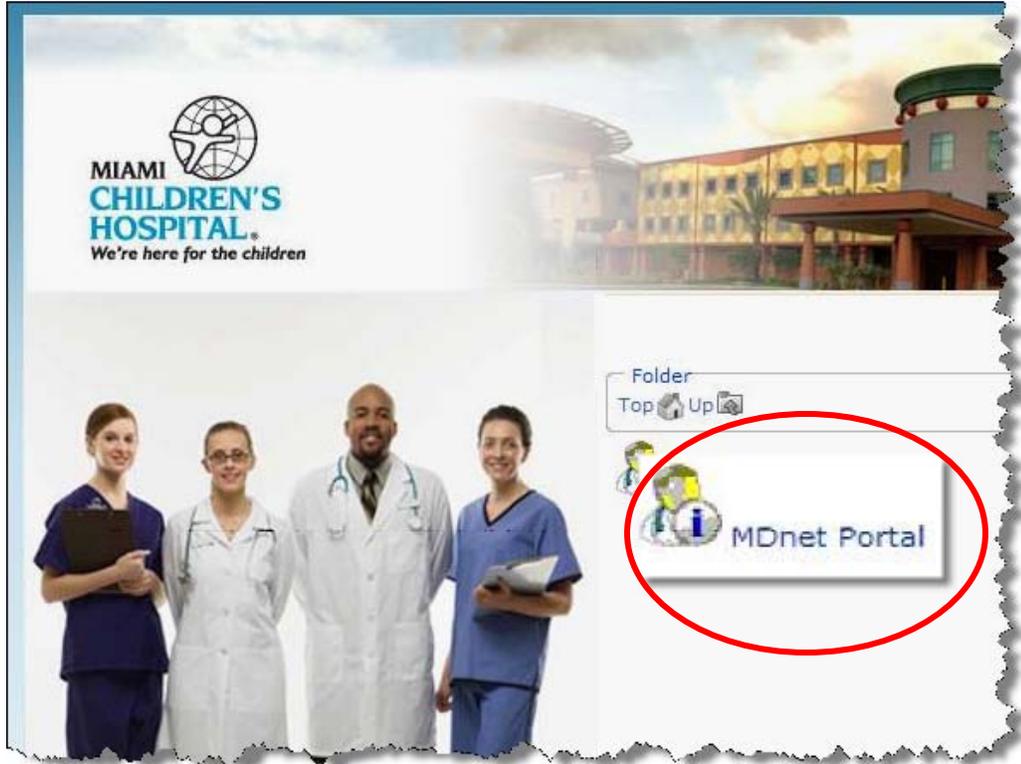
**Default Client**  
Select the default client that you want to use preferentially to launch your applications:

**Client Status**  
The following table lists the clients that can be used with this Web site and their current availability:

Client:	Status:	Options:
Native Client	Available	-

OK Cancel

7. After completing all these initial steps, you are now ready to log into the MCH MDnet Clinical Portal. Click on the **MDnet Portal icon** as shown below.



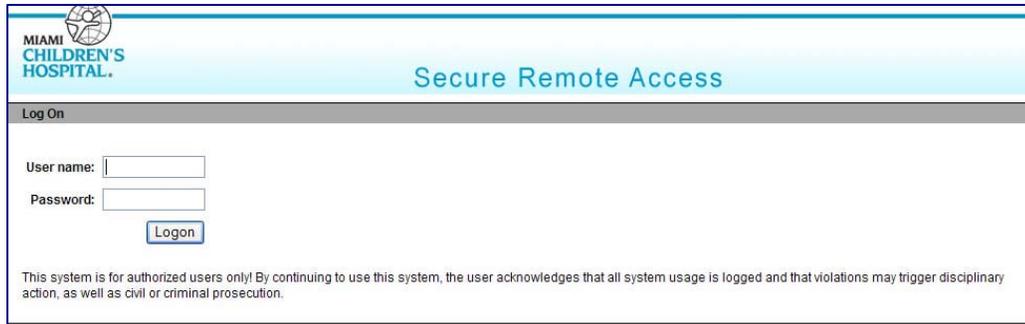
To **save** the step of logging into the portal in the future you can setup the Citrix Password Manager. The first time you visit the MCH MDnet Portal, you will be presented a question within a pop-up message as shown. Click "Yes" and you will be asked to enter your network Username and Password. Until your password is reset, you will not have to type your login information again.



## Logging into the Clinical Portal (Outside Hospital)

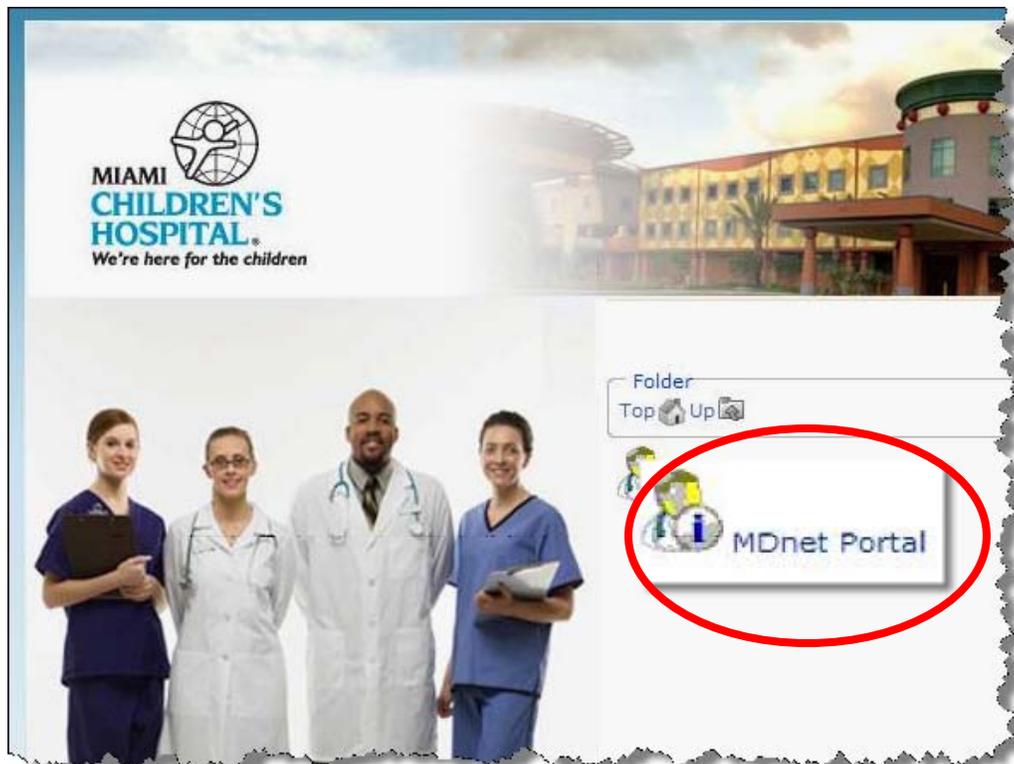
Follow the steps below to enter the Clinical Portal from outside the hospital:

- 1) Navigate to the Miami Children's Hospital website <http://mdnet.mch.com>
- 2) Logon with your network user name and network password at the Secure Remote Access Screen.



The screenshot shows the 'Secure Remote Access' login page. At the top left is the Miami Children's Hospital logo. The title 'Secure Remote Access' is centered at the top. Below the title is a 'Log On' section with two input fields: 'User name:' and 'Password:'. A 'Logon' button is positioned below the password field. At the bottom of the form, there is a disclaimer: 'This system is for authorized users only! By continuing to use this system, the user acknowledges that all system usage is logged and that violations may trigger disciplinary action, as well as civil or criminal prosecution.'

- 5) Click on the MDnet Portal icon.



## Logging into the Clinical Portal (Inside Hospital)

Follow the steps below to enter the Clinical Portal from inside the hospital:

- 1) Launch Internet Explorer



- 2) Click on the **Physician Portal icon** on the MCH intranet page.



- 3) If you are logged on to a hospital pc with a generic login, you may get one or both of the following screens.



- 5) Click on the MDnet Portal icon.



## Login Screen

You will now be at the Clinical Portal Login screen:

MCH MDnet

CLINICAL PORTAL

Username **1**

Password **2**

**3** Login

First Time User? [Download the user guide](#)

Need Help? Contact the MCH STAR Help Desk at (786) 624-4357.

By accessing this website you acknowledge that you have read and understood hospital policies: [O7980H02](#), [O954000HIPAA](#) and [H8500015](#). The Hospital is committed to, and recognizes the importance of, ensuring confidentiality of its patients. It is the physician's responsibility to ensure that all personal health information is protected in accordance with HIPAA and applicable state and federal laws, as well as all Miami Children's Hospital policies.

MIAMI CHILDREN'S HOSPITAL  
We're here for the children

1. Enter your Network Assigned Username **1**
2. Enter your Network Password **2**
3. Click on Login **3**
4. Once you successfully login to the Clinical Portal, you will be viewing your Inpatient Census by default. Your initial Landing Page can be changed to any available module within the Clinical Portal using **Preferences**.



The login session auto-expires after **15** minutes of inactivity.



If you do not remember your user name, password or need support, please call the MCH STAR Help Desk at (786) 624-4357 or ext. 4357. They are available 7 days a week, 24 hours a day.

Your session has been inactive for too long and is about to be logged out.

Click Logout to exit or Cancel to return to the application.

Logout Cancel