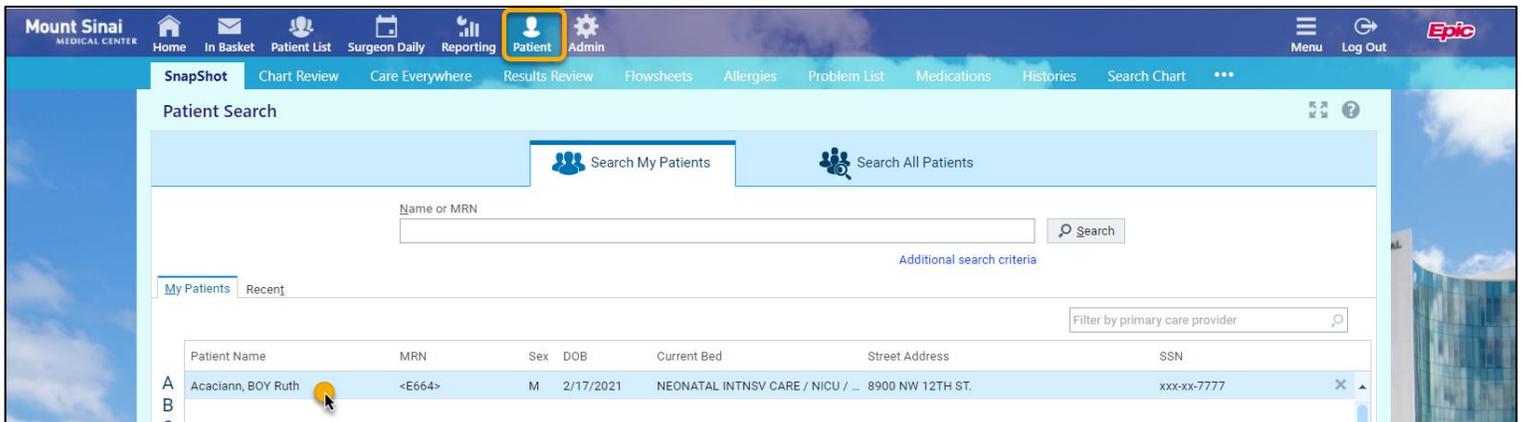


MSMC NICU Consults in SinaiLink

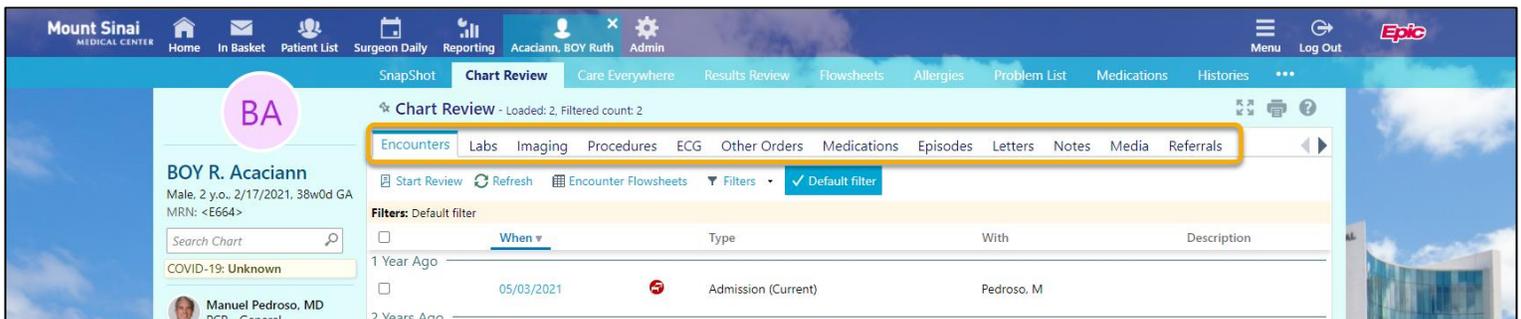
The 'Notes' activity in Link allows community providers at Nicklaus Children's doing a NICU consult to complete their note documentation electronically

Adding a Note

1. Log into Epic Link with your credentials (<https://sinailink.msmc.com>) and click on the "Patient" icon in the header and find the baby chart that you need to add your consult note to. Double-Click to open the chart.



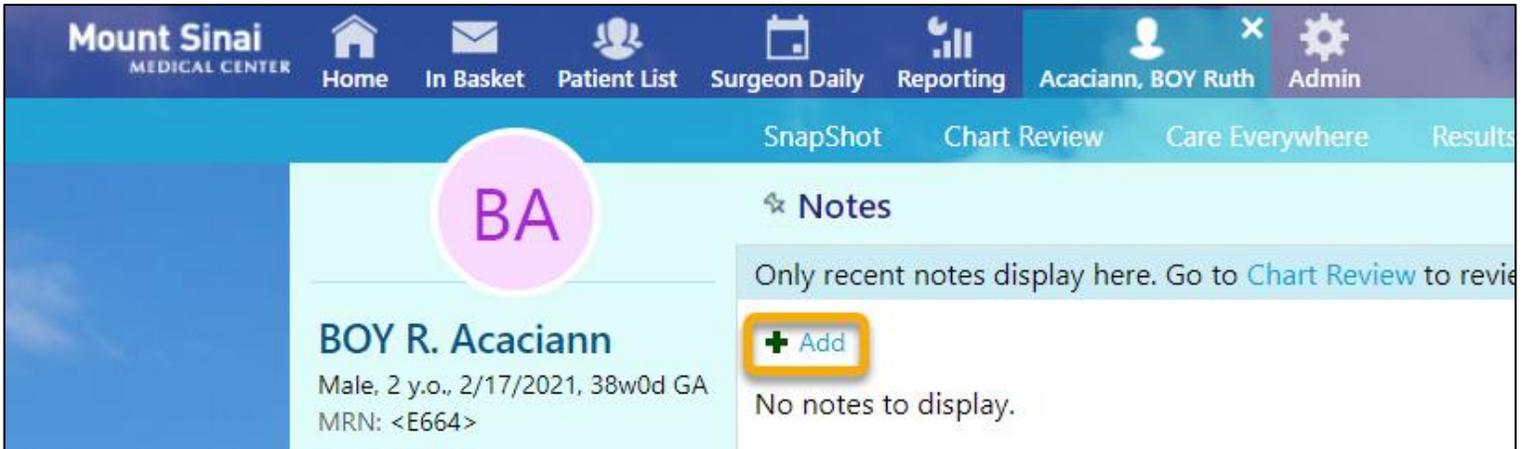
2. You can view their Mount Sinai NICU chart by selecting the **Chart Review > Encounters** tab and selecting the current Admission. You can also view other things in the chart like Results, Medications, Notes, etc.



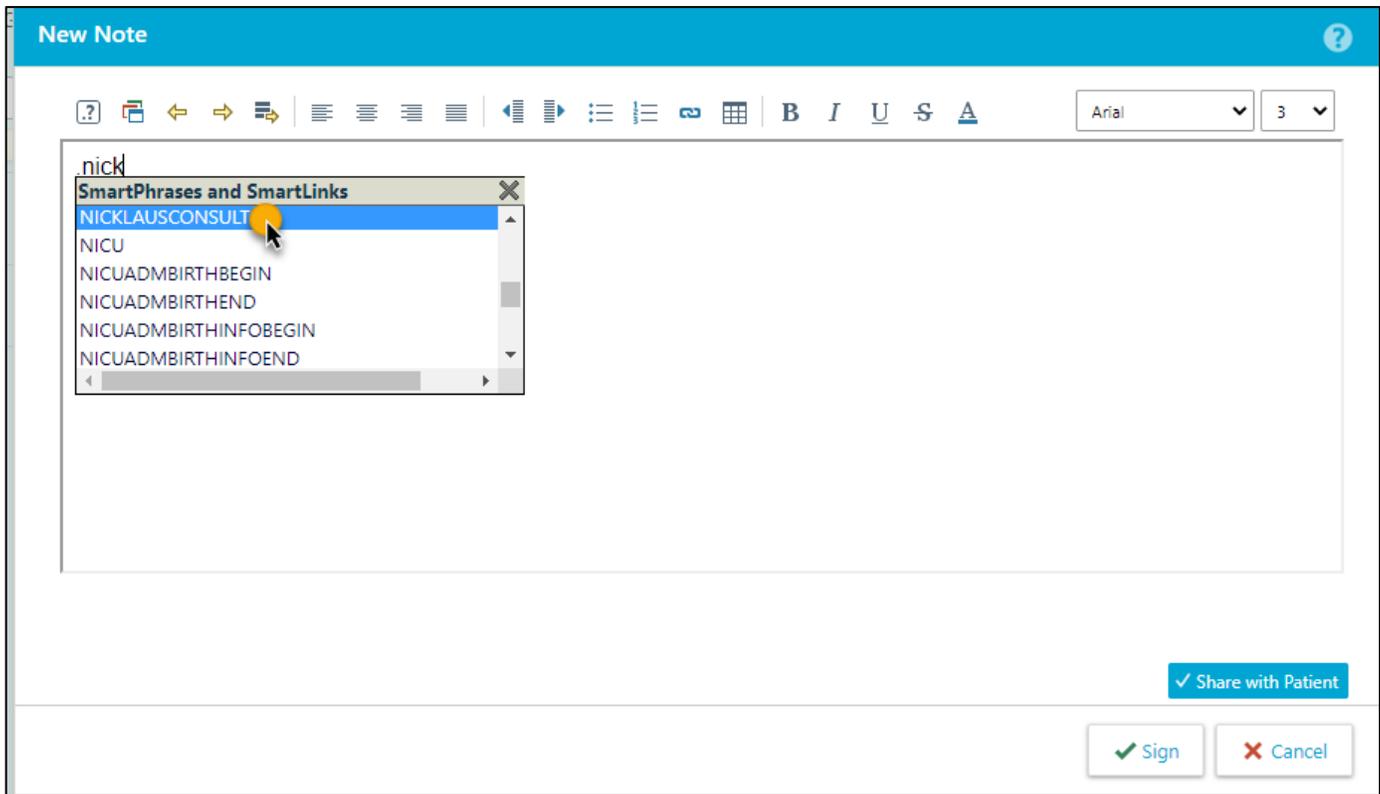
3. Hover over the patient chart button to expand the menu options and select **Notes**



4. Select the **+Add** button to create a new note



5. Type **“.nick”** to access the **NICKLAUS CHILDRENS TELEMEDICINE PROGRESS NOTE**. Double click the smartlink to open the template. Once selected, the template will auto populate with patient information from the Mount Sinai Medical Center chart.



- 6. Press **F2** to go find all required items in the note that need to be filled out.
 - *** is a wild card and is a required free text field
 - Other fields will have an automatic drop down where you can select the options. Double-click to keep moving through selections.
 - *Note:* if you've filled something out and want to find the next required field, press **F2** again
 - When you are finished, press **SIGN**

The screenshot shows the 'New Note' interface. At the top, there is a notification: 'You have SmartTools that must be resolved or removed (More Information)'. Below this is a rich text editor toolbar with various icons and a font dropdown set to 'Arial' with size '2'. The main content area contains a patient summary table with fields like 'GENDER: male', 'PCP: Pedroso, Manuel, MD', 'ATTENDING PROVIDER: No att. providers found', and 'ADMITTING PROVIDER: No admitting provider for patient encounter.'. Below the table are sections for 'CHIEF COMPLAINT', 'HPI: ***', and 'ASSESSMENT'. A yellow callout box points to the 'HPI: ***' field with the text 'Required Free Text'. At the bottom, there is a 'Problem List' table with columns for 'Priority' and 'Noted - Resolved'. A 'Share with Patient' button is visible on the right, along with 'Sign' and 'Cancel' buttons at the bottom right.

This screenshot shows the 'New Note' interface with a 'Multiple Select SmartList' dropdown menu open. The notification at the top is the same as in the previous screenshot. The main content area shows 'Physical Exam (Admit note)' and 'LAB RESULTS REVIEW (PLEASE SELECT)'. The dropdown menu lists several options: 'NONE', 'ACTIVE UNRESULTED LAB ORDERS', 'LATEST LAB RESULTS', 'ABGS', 'CHEMISTRY', 'COAGULATION', and 'HEMATOLOGY'. A yellow callout box points to the 'NONE' option. The 'Accept' button is visible at the bottom of the dropdown. The 'Share with Patient' button and 'Sign'/'Cancel' buttons are also present at the bottom of the interface.

Once signed, the note will be visible to MSMC NICU Staff. This note will part of the legal medical record and will be visible by patients and proxies as well.