

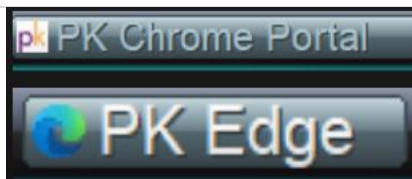
Expense TIP SHEET

Accessing Expense Data from Non-Expense Facilities

Providers working at facilities that have not yet converted to Expense will be unable to view patient data from Meditech 5.6. Instead, they will need to access Expense patient records, when necessary, through one of the three options outlined below.

PatientKeeper Web Portal or PatientKeeper Mobility Client

All patient data will cross from Magic 5.6 and Expense over to PatientKeeper.



1. Launch PK via the SSO Toolbar from your browser of choice

The screenshot shows the PatientKeeper web interface. At the top is a navigation bar with tabs: Patient List (3), Patient Search, Forms, Order Search, Inbox, Note Search, Provider Directory, Admin, and Resources. The 'Patient Search' tab is selected. Below the navigation bar is a section titled 'Search by Patient List' containing a 'Select a Patient List' dropdown and a 'Run Patient List Search' button. A red arrow with the number '1' points to the 'Run Patient List Search' button. Below this is the 'Patient Search Criteria' section with fields for 'Last' (containing 'LAKENONA'), 'First' (containing 'PATIENT'), and 'DOB'. A 'Search for Patients' button is below these fields. Further down is the 'Visit Search Criteria' section with various dropdowns and checkboxes. A red arrow with the number '2' points to the 'Include Cancelled Visits' checkbox. At the bottom of this section is a 'Search for Visits' button.

2. Navigate to the “Patient Search” tab in PatientKeeper

3. Type in the patient’s name you want to review

4. Click “Search for Visits” and select the patient’s chart

Note - Please reach out to your local Provider Solutions Specialist for assistance in this process.

HIE (Health Information Exchange) 3M Viewer Client

All providers can launch **Meditech GEMMS HIE** from their SSO Toolbar. This option will launch the 3M HIE Viewer Client, which will house both Meditech 5.6 and Expense patient data.

	<ol style="list-style-type: none"> 1. Launch the HIE Viewer from the SSO Toolbar 2. Navigate to the patient chart you wish to review within Expanse
	<ol style="list-style-type: none"> 3. Click the “HIE” icon while in the patient’s chart and the shared hospital data will launch <p>Note – There may be an extended loading time the first time you launch a patient’s chart from the client.</p>
<h3 style="text-align: center;">Expanse</h3> <p>Providers working at a non-Expanse site who have privileges to facilities using Expanse will be able to access patient records by using the Expanse button on the SSO Toolbar.</p>	
	<ol style="list-style-type: none"> 1. Launch Expanse from the SSO Toolbar
	<ol style="list-style-type: none"> 2. Navigate to the “Acute Status Board”
	<ol style="list-style-type: none"> 3. In the top right of Expanse, search for the patient whose chart you would like to review