



## Modules and Live Session Enrollment CME

Follow the steps below to learn how to access and navigate Baptist Health South Florida's Continuing Medical Education (CME) site, for the purposes of completing your Cerner Training. Within the CME site, you will have access to online courses based on your role and or specialty. These interactive courses will give you a chance to become familiar with the basic functionality of Cerner Millennium, BHSF's Electronic Health Record platform.

**REQUIRED HARDWARE/SOFTWARE**

**PC/MAC USERS**  
This site is supported on the most recent stable releases of the following browsers:

     
Google Chrome      Microsoft Edge      Safari      Mozilla Firefox

**Attention: Internet Explorer Users**  
This site offers limited support for **Internet Explorer 11 (IE11)**. When using IE11, you will be prompted to download course videos instead of viewing them in the browser. After the course video downloads, the recordings will play.

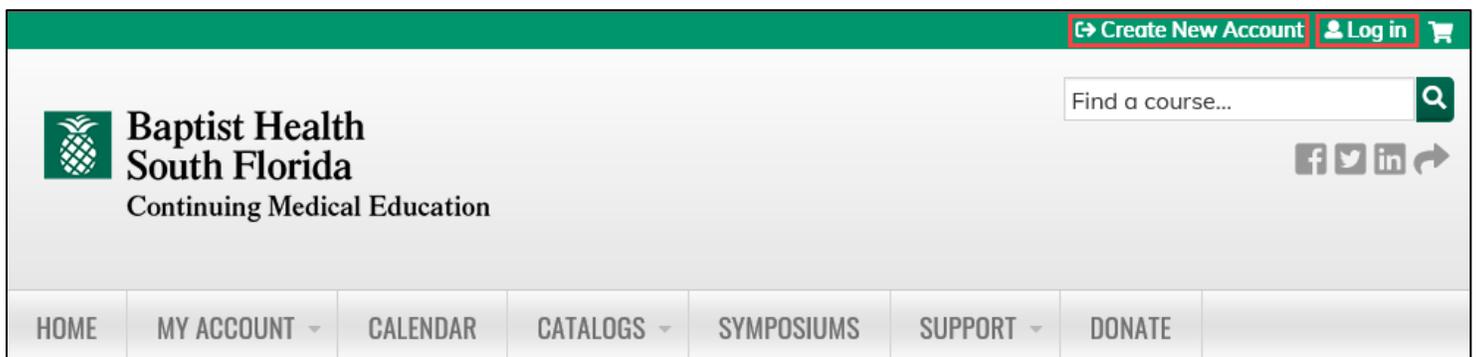
**MOBILE USERS**  
This site is supported on the following mobile devices:

- Apple iOS mobile devices running iOS 10 or later
- Android mobile devices running Android 4.4 or later, with the latest release of Google Chrome or Mozilla Firefox

**TECHNICAL SUPPORT**  
If you are experiencing technical difficulties or have received an error message, please send an email to [CME@baptisthealth.net](mailto:CME@baptisthealth.net) and include a print screen of the error message, your browser name and version, username and URL where the error occurred. You can expect a response within 48 hours.

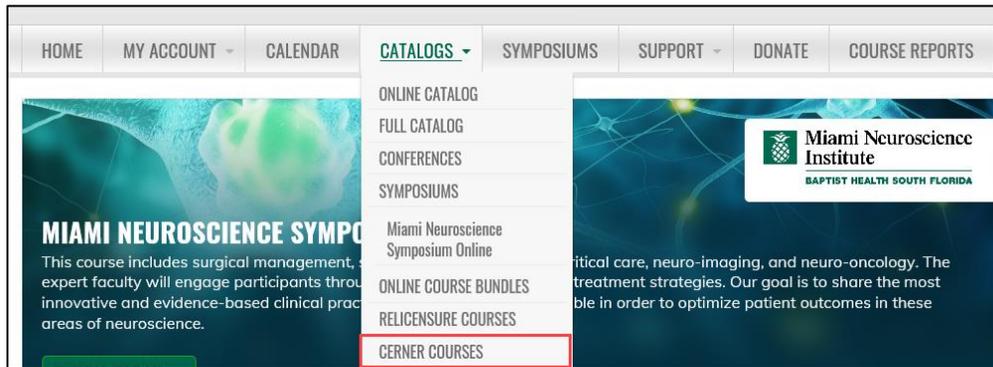
Type the link into your web browser [cernerCME.baptisthealth.net](http://cernerCME.baptisthealth.net)

- If you already have an account click **Log In**.
- If you do not have an account on the CME portal, click **Create New Account** and continue with the steps to create a new account.

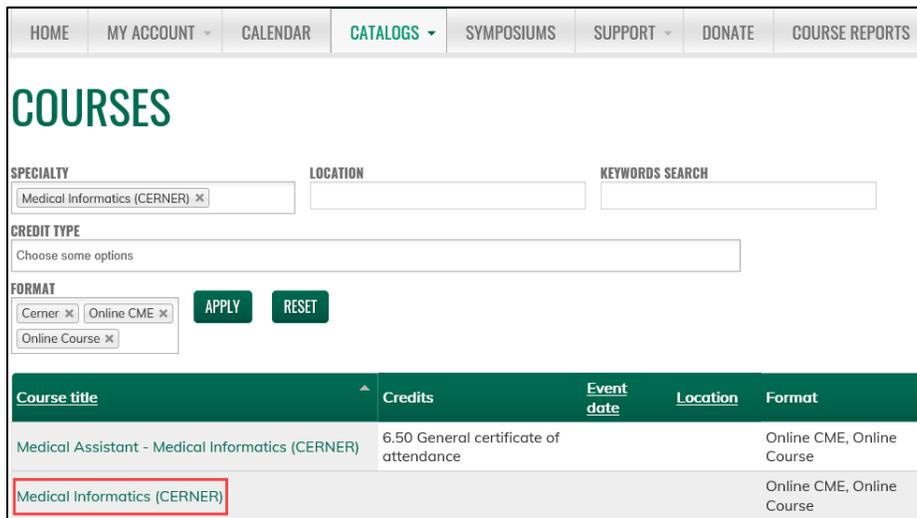


The screenshot shows the top navigation bar of the Baptist Health South Florida CME website. It features a green header with the text "Create New Account" and "Log in" in white boxes, and a shopping cart icon. Below the header is the Baptist Health South Florida logo and the text "Continuing Medical Education". A search bar with the placeholder "Find a course..." and a magnifying glass icon is positioned to the right. Social media icons for Facebook, Twitter, LinkedIn, and a share icon are also present. At the bottom, a navigation menu contains the following items: HOME, MY ACCOUNT (with a dropdown arrow), CALENDAR, CATALOGS (with a dropdown arrow), SYMPOSIUMS, SUPPORT (with a dropdown arrow), and DONATE.

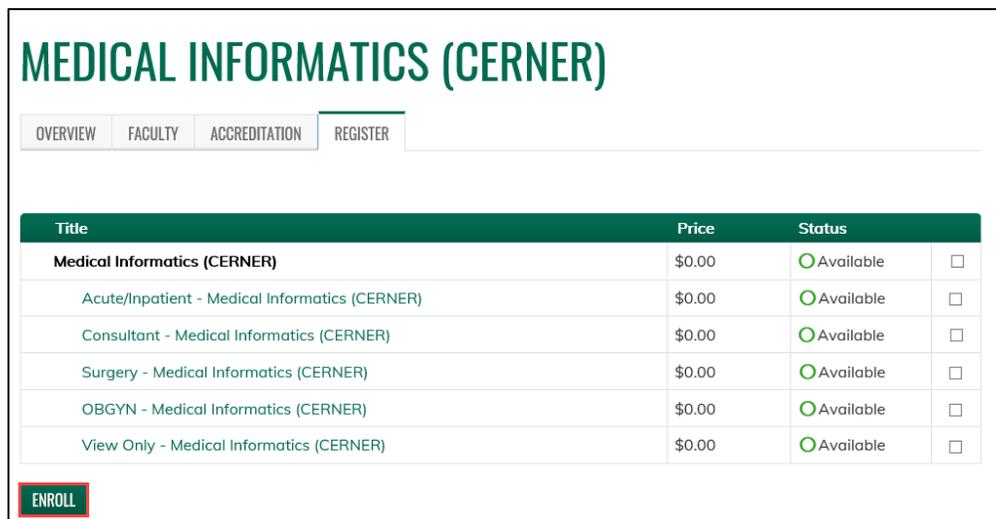
Once you've logged in, click **Cerner Courses**.



Next, click the **Medical Informatics (CERNER)** course.



Click **Enroll**, then select the online training that corresponds with your specialty.



This will take you to the course description page, Click **Register**.

The screenshot shows the course description page for "ACUTE/INPATIENT - MEDICAL INFORMATICS (CERNER)". The page has a navigation bar with tabs for OVERVIEW, FACULTY, ACCREDITATION, and REGISTER. The REGISTER tab is highlighted. Below the navigation bar, there is a brief description of the course: "This course covers navigation, clinical documentation, order entry and view of patient record for Cerner Millennium for the Acute Care Provider." The page is divided into three main sections: TARGET AUDIENCE (Hospitalists, Internal Medicine, Family Medicine and Residents), LEARNING OBJECTIVES (two bullet points about navigating the EMR and viewing orders), and COURSE SUMMARY. The COURSE SUMMARY section includes: Available credit: 2.00 General certificate of attendance; Course opens: 11/01/2020; Course expires: 10/31/2023; Parent activity set: Medical Informatics (CERNER); a REGISTER button; and a Bookmark course link.

Select the **Start Course** button to begin.

The screenshot shows the course home page. At the top, there are links for "RETURN TO PARENT HOME" and "RETURN TO COURSE HOME". Below these are two green confirmation messages: "Signup to Acute/Inpatient - Medical Informatics (CERNER) confirmed." and "Your enrollment in this course has been recorded." The main heading is "COURSE HOME". Underneath is the "COURSE INSTRUCTIONS:" section, which states: "A certificate will be available upon successful completion of this course. Access your certificate anytime using the 'My Transcript' option on the main menu." Below the instructions is a section for profile verification: "Please confirm that your user profile and mobile number are accurate before starting this course. If any of this information is incorrect or missing, please update it using one of the links below. Inaccurate data will result in reporting errors." There are two buttons: "UPDATE PROFILE" and "UPDATE MOBILE NUMBER". At the bottom right, there is a "Start course" button. On the left side, there is a "COURSE PROGRESS" sidebar with a list of items: COURSE VIDEO, QUIZ, QUIZ COMPARISON, EVALUATION, CREDIT, and CERTIFICATE. The "COURSE VIDEO" item is currently selected.

Once you have completed the course video and submitted the quiz, you will see a green check mark next to **Complete**, indicating completion of the course.

This screenshot is similar to the previous one, showing the course home page. The "COURSE PROGRESS" sidebar on the left now shows a green checkmark next to the "COMPLETE" item, indicating that the course has been finished. The rest of the page content, including the "COURSE INSTRUCTIONS" and profile verification section, remains the same.

Next, return to the **Cerner Courses** page, under the **Catalogs** tab, and select the **Live Training** according to your specialty.

The screenshot shows the Cerner Courses interface. At the top, there are navigation tabs: HOME, MY ACCOUNT, CALENDAR, CATALOGS (selected), SYMPOSIUMS, SUPPORT, DONATE, and COURSE REPORTS. Below the tabs, the 'COURSES' section is displayed. On the left, there are filter sections for SPECIALTY (Medical Informatics (CERNER)), CREDIT TYPE (Choose some options), and FORMAT (Cerner, Online CME, Online Course). On the right, there are sections for ONLINE CATALOG, FULL CATALOG, CONFERENCES, SYMPOSIUMS (Miami Neuroscience Symposium Online), ONLINE COURSE BUNDLES, RELICENSURE COURSES (CERNER COURSES with a red circle and '1'), and COVID-19 EDUCATION. Below the filters is a table of courses with columns: Course title, Credits, Event date, Location, and Format. The first row is highlighted with a red box and a red circle and '2': 'Acute/Inpatient - Medical Informatics (CERNER) - Live Training' with 4.00 credits, no event date, and Cerner location.

Select an available date from the **Live Trainings** listed.  
To complete your registration, click **Register** on the next page.

The screenshot shows the registration page for 'ACUTE/INPATIENT - MEDICAL INFORMATICS (CERNER) - LIVE TRAINING'. At the top, there are three tabs: OVERVIEW, ACCREDITATION, and REGISTER (selected). Below the tabs is a table with columns: Title, Price, and Status. The table contains one row: 'Acute/Inpatient - Medical Informatics (CERNER) - Live Training - December 17, 2020' with a price of '\$0.00' and a status of 'Available' (indicated by a green circle). The 'Available' status is highlighted with a red box.

The screenshot shows the 'COURSE SUMMARY' page. It displays the following information: Course opens: 12/01/2019; Course expires: 12/16/2020; Event starts: 12/17/2020 - 8:30am; Event ends: 12/17/2020 - 12:00pm. Below this, it shows the 'Parent activity set' as 'Acute/Inpatient - Medical Informatics (CERNER) - Live Training'. At the bottom, there is a red 'REGISTER' button with a right-pointing arrow.